



# The Big Tree Inn

46 Main Street, Geneseo, NY 14454

## EMPLOYMENT APPLICATION

APPLICANT INFORMATION				
Last Name		First	M.I.	Date
Street Address				Apartment/Unit #
City			State	ZIP
Phone	E-mail Address			
Date Available:		Position Applied for:		
Are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Proper ID will be required within 3 days of employment
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when/where?
Do you have any friends, or relatives that work here?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, please indicate who?
Are you currently employed?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Have you ever been convicted of a crime?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
If so, please describe fully the criminal conviction(s) and the nature of the offense. A conviction record will not necessarily be a bar to employment.				

EDUCATION				
School	Name & Address of School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate/College				
Other				

EXPERIENCE
Please list any restaurant or food service experience that you have (include previous work history with Big Tree Inn and CAS)

EMPLOYMENT				
Company		Phone (    )		
Address		Supervisor		
Job Title	Starting Salary \$		Ending Salary \$	
Responsibilities				
From	To	Reason for Leaving		
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	

Company		Phone (    )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

Company		Phone (    )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

<b>Professional References</b>		
<b>Name</b>	<b>Phone Number</b>	<b>Occupation</b>
1.		
2.		
3.		

<b>HOURS AVAILABLE</b>						
<b>SUNDAY</b>	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>	<b>SATURDAY</b>

**DISCLAIMER AND SIGNATURE**

I understand that if I am hired, my employment may be terminated with or without cause or notice, at any time, at either my option or that of the Company. I understand that no management representative has any authority to enter into any agreement for continuing employment for any specific period of time or which is contrary to the foregoing and that any such agreement must be in writing signed by the Company Executive Director. I give the Company permission to contact all or any of my previous employers and references and authorize them to disclose any information the Company may request in the course of its investigation of this application for employment, and I hereby release the Company and such references and prior employers from any and all liability with respect to such disclosures. I understand that any offer of employment is conditioned upon receipt of satisfactory references and/or background check

I have provided truthful and complete responses to all inquiries in the application and authorize the Company to investigate all statements contained in the application. I understand that the discovery of any falsification or omission constitutes a ground for immediate dismissal or refusal to hire. If employed, I will abide by the Company's rules and regulations, which I understand are subject to change by the Company.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my immediate release.

Signature	Date
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We appreciate your interest in The Big Tree Inn. The Big Tree Inn offers equal opportunities to all persons without regard to race, color religion, age, sex, disability, national origin, ancestry, citizenship, military or veteran status, marital status, sexual orientation, domestic violence victim status, predisposing genetic characteristics or genetic information, or any other status protected by law. Applicants who require reasonable accommodation during the application process may contact Human Resources.